



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

PAT MCCRORY
GOVERNOR

ANTHONY J. TATA
SECRETARY

September 17, 2014

SUBJECT: REQUEST FOR QUOTATION

MEMORANDUM TO PROSPECTIVE BIDDERS

The North Carolina Department of Transportation is requesting bids for the following projects in Division 5:

- **Landscape Enhancement Planting and 3 Year Warranty Period at 7 Locations in Wake County and 1 Location in Franklin County**
WBS Element: 3705.3.15, 46305.3.FD5
Date of Availability: October 27, 2014; Completion Date: December 31, 2017
DBE (0%)

A **mandatory** Pre-Bid Conference will be held at **10:00 a.m. on Thursday, September 25, 2014** at the Roadside Environmental Engineer's Office located at 200 Roscoe Trail, Raleigh, NC. We will discuss the scope of the project and give bidders the opportunity to ask any questions they may have. Attendance at the entire Pre-Bid Conference is required in order for your bid to be considered.

Any firm that wishes to perform work on Division Purchase Order Contracts as either the prime contractor or as a subcontractor on the project must be prequalified for the type of work they wish to perform. Firms that wish to bid on these projects as the prime contractor must be prequalified prior to submitting your bid. Firms that wish to perform as a subcontractor to the prime contractor must be prequalified prior to beginning work on the project.

Any firm that wishes to bid as a prime contractor shall be prequalified as a Bidder or PO Prime Contractor prior to submitting a bid. Information regarding prequalification can be found at: <https://connect.ncdot.gov/business/Prequal/Pages/default.aspx>.

If you are unsure as to whether your firm is currently prequalified by the Department by the Contractual Services Unit, a search of the Directory of Transportation Firms can be performed at the website below: <https://apps.dot.state.nc.us/vendor/directory/>

In order to receive due consideration, your quotation must be submitted on the Bid Proposal Form and the entire proposal must be received in this office no later than:

2:00 p.m. on Wednesday, October 8, 2014.

Bid packages are available at https://connect.ncdot.gov/letting/Pages/Letting-List.aspx?let_type=5. The proposal shall be printed, stapled and returned in its entirety at the bid opening. Paper packages are available, if needed, in the Division Engineer's Office located at 2612 North Duke Street in Durham, North Carolina. Interested bidders should pick up bid packages at this location or they will be mailed upon request by contacting me or my staff at (919) 220-4600.

Sincerely,



Michael J. Kneis, PE
Division Project Manager

cc: C. Sudderth
Civil Rights Office